

UTA Board of Trustees Meeting

February 24, 2021



Call to Order and Opening Remarks

Electronic Meetings Determination Statement



In Memory of David Umphenour

One of Our Own
David Umphenour
1960 – 2021



In Memory of David Umphenour



Safety First Minute



Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

All comments received through alternate means were distributed to the board before the meeting and will be attached as an appendix to the meeting minutes



Consent Agenda

- a. Approval of February 10, 2021 Board Meeting Minutes
- b. Approval of February 17, 2021 Special Board Meeting Minutes



Recommended Action (by acclamation)

Motion to approve consent agenda



Legislative Update



Agency Report

- a. GFOA Certificate of Achievement for Excellence in Financial Reporting
- b. South Salt Lake County Microtransit Q4 Report



South Salt Lake County Microtransit Q4 Report



Ridership

METRIC	Goal	Q1 DEC-JAN- FEB	Q2 MAR- APR-MAY	Q3 JUN-JUL- AUG	Q4 SEP-OCT- NOV	TOTAL	WAVs
TOTAL RIDERSHIP	N/A	19,891	10,962	11,176	12,473	54,502	1,157
AVG. WEEKDAY RIDERSHIP	350 - 450	316	169	169	195	211	4
AVG. RIDERS PER HOUR PER VEHICLE (UTILIZATION)	2.5 - 4.5	1.9	1.0	1.2	1.7	1.4	N/A
WAV REQUEST %	2% - 5%	1%	2%	3%	3%	2%	N/A
FIRST MILE / LAST MILE CONNECTIONS	25%	53%	44%	32%	31%	42%	N/A
SHARED RIDES %	25%	22%	15%	11%	16%	17%	N/A

Customer Experience

METRIC	Goal	Q1 DEC-JAN- FEB	Q2 MAR-APR- MAY	Q3 JUN-JUL- AUG	Q4 SEP-OCT- NOV	TOTAL	WAVs
AVG. CUSTOMER RATING	4.8 OUT OF 5.0	4.8	4.8	4.8	4.9	4.8	N/A
AVG. WAIT TIME	< 15 MINUTES	11	10	10	12	11	14
ON TIME PICK UP %	95%	93%	94%	93%	88%	92%	84%
AVG. MINUTES PER RIDE	N/A	10	9	10	13	11	12
AVG. MILES PER RIDE	N/A	3.8	3.7	3.9	3.8	3.8	3.2
AVG. TRAVEL TIME	< 3 MINUTES PER MILE	2.6	2.4	2.6	3.4	2.9	3.8
COMMENTS TO VIA	N/A	367	95	120	145	727	N/A
COMMENTS TO UTA	N/A	27	9	8	16	60	N/A

Performance

METRIC	Goal	Q1 DEC-JAN- FEB	Q2 MAR-APR- MAY	Q3 JUN-JUL- AUG	Q4 SEP-OCT- NOV	TOTAL	WAVs
OPERATING COST	\$1,902,969	\$379,921	\$376,038	\$342,074	\$280,015	\$1,378,049	N/A
OPERATING HOURS	51,687	10,502	10,724	9,451	7,585	38,261	N/A
OPERATING MILES	N/A	168,663	117,955	119,597	111,960	517,608	N/A
COST PER HOUR	\$36.82	\$36.18	\$35.07	\$36.20	\$36.92	\$36.02	N/A
COST PER RIDER	< \$13.08	\$19.10	\$34.30	\$30.61	\$22.45	\$25.28	N/A
COST PER MILE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SAFE OPERATIONS (AVOIDABLE ACCIDENTS)	< 1 PER 100,000 MILES	0	0	0	1	1	N/A
TRIPS BOOKED THROUGH VIA'S CALL CENTER	N/A	2%	4%	5%	2%	3%	31%
FARES FROM CREDIT CARDS	N/A	\$6,815	\$6,009	\$7,148	\$7,597	\$27,569	N/A

Successes

- Public Private Partnership
- Expanded Coverage
- First and Last Mile Connections
- Improved Mobility for People with Disabilities
- Affordable and Convenient Transit Solution
- Dynamic, Nimble, Easy to Adjust and Adapt
- Electronic Fare Integration
- Marketing and Promotions

Challenges

- COVID-19
- Driver Retention
- Pick-Up and Drop-Off Locations
- Peak Hour Supply Constraints

Next Steps

- Continued evaluation for service improvements
- Paratransit connections
- Marketing and promotions to Flex Route customers
- Test as a stand-alone service
- Transit App integration



UTA
ON DEMAND



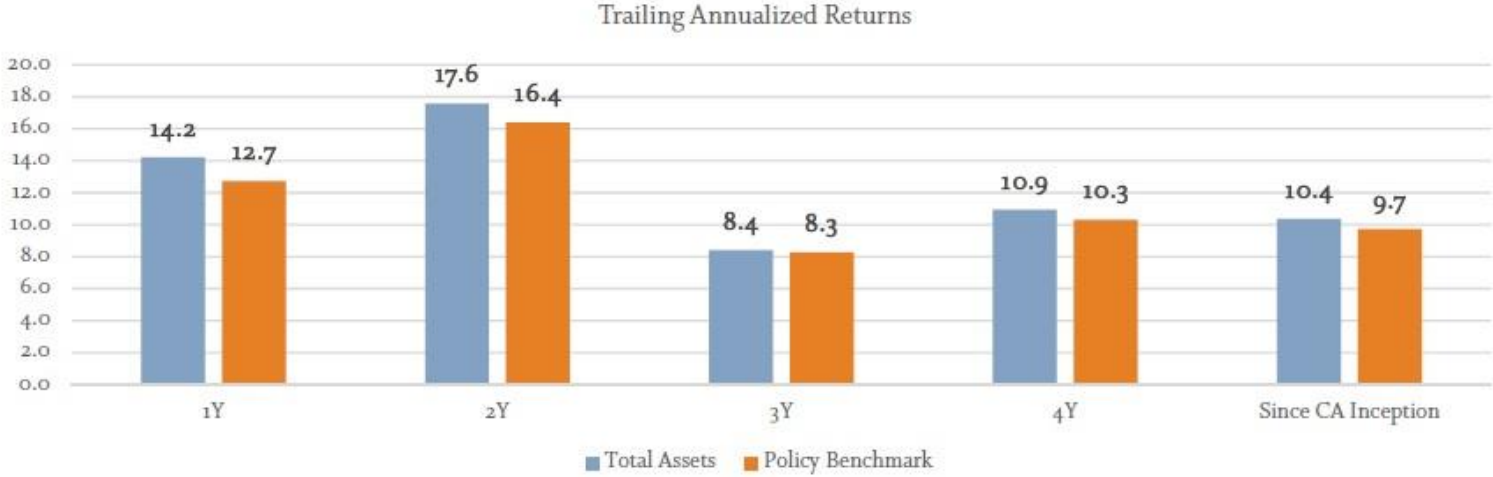
Pension Committee Report



Cambridge Associates

UTAH TRANSIT AUTHORITY

Performance has been strong since CA Inception



PORTFOLIO SUMMARY

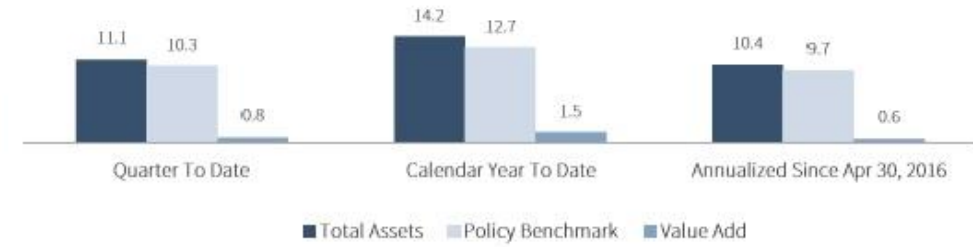
DECEMBER 31, 2020

ALLOCATION (%)

As of 12/31/2020	CURRENT MARKET VALUE	ACTUAL ALLOCATION
Total Assets	\$276,877,163	
Global Equities	\$180,942,068	65.4
Liquid Diversifiers	\$13,969,239	5.0
Real Assets	\$10,947,340	4.0
Fixed Income	\$59,948,353	21.7
Cash & Equivalents	\$11,070,162	4.0

PERFORMANCE (%)

As of 12/31/2020	QUARTER TO DATE	CALENDAR YEAR TO DATE	ANNUALIZED SINCE 04/30/16
Total Assets	11.1	14.2	10.4
<i>Policy Benchmark¹</i>	<i>10.3</i>	<i>12.7</i>	<i>9.7</i>
<i>Value Add</i>	<i>0.8</i>	<i>1.5</i>	<i>0.6</i>



UTA Year-End Financial Report Highlights

- Net Assets as of December 2020 (unaudited) = \$278,481,638
- 2020 Monthly Benefits paid = \$12,768,590
- 2020 Lump Sum Distributions = \$6,879,961



Resolutions



R2021-02-05

**Resolution Declaring Official Intent of the Utah Transit
Authority to Reimburse Itself for Certain Capital
Expenditures Through Lease Financing**



2021 Capital Budget Revenue Service Vehicles

Vehicle/Equipment Replacement	Number	Amount
Buses	23	\$12,800,000
2020 MCI Buses (Carryover)	27	\$27,800,000
Paratransit	30	\$3,053,000
Vanpool Vans	58	\$2,206,000
Totals	138	\$45,859,000

Timing Issue

Delivery vs. Financing

- Vehicle and equipment acquisition and delivery dates vary throughout the year
- Most efficient to execute one lease
- Federal law¹:
 - Financed items may purchased up to 60 days before financing close
 - Financed items may be purchased more than 60 days before financing close if an intent to reimburse resolution is adopted

¹ 26 CFR § 1.150-2(f)

Proposed Intent to Reimburse Resolution

- Establishes maximum reimbursement authorization up to \$50,000,000
- Allows lease financing for budgeted items purchased from January 1, 2021 until lease financing close

Recommended Action (by roll call)

Motion to approve R2021-02-05

Resolution Declaring Official Intent of the Utah Transit Authority to Reimburse Itself
for Certain Capital Expenditures Through Lease Financing



R2021-02-06

**Resolution Authorizing the Obligation and Drawdown of
Coronavirus Response and Relief Supplemental
Appropriations Act (CRRSAA) Grant Monies by the
Executive Director**



Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Funds

- \$32,823,902 Federal Funds Appropriated – no match required
- All activities normally eligible under the Urbanized Area 5307 formula program, including planning, capital, and operating, are eligible for CRRSAA funding
- Resolution authorizes the Executive Director to begin immediate obligation and drawdown of CRRSAA Act funding
- Funds will be used for operations and/or capital items already approved in the five-year budget



Recommended Action (by roll call)

Motion to approve R2021-02-06

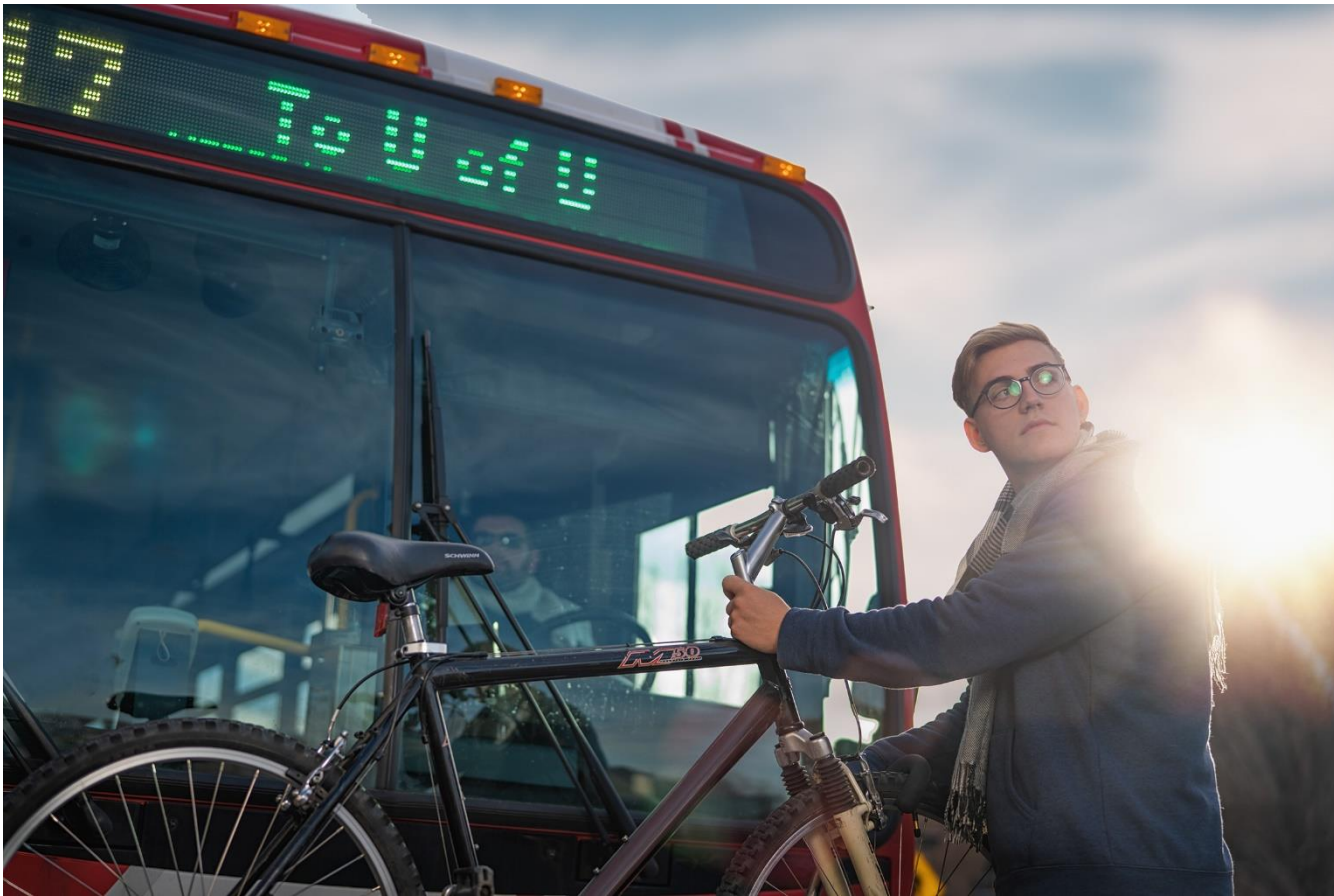
Resolution Authorizing the Obligation and Drawdown of Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant Monies by the Executive Director



R2021-02-07

Resolution Approving the 2021-2025 Service Plan





Purpose

This Five-Year Service Plan is a vision for where UTA thinks it may be in five years. The plan should be viewed as a guide rather than a prescriptive list of changes.

COVID-19 Context

1. Increase ridership
2. Strengthen customer confidence
3. Align service with resources

Implementation

- 2021 is focused on stabilization.
- Implementation programmed to begin in 2022.



Planning Process

UTA's Planning Process is organized into four phases:

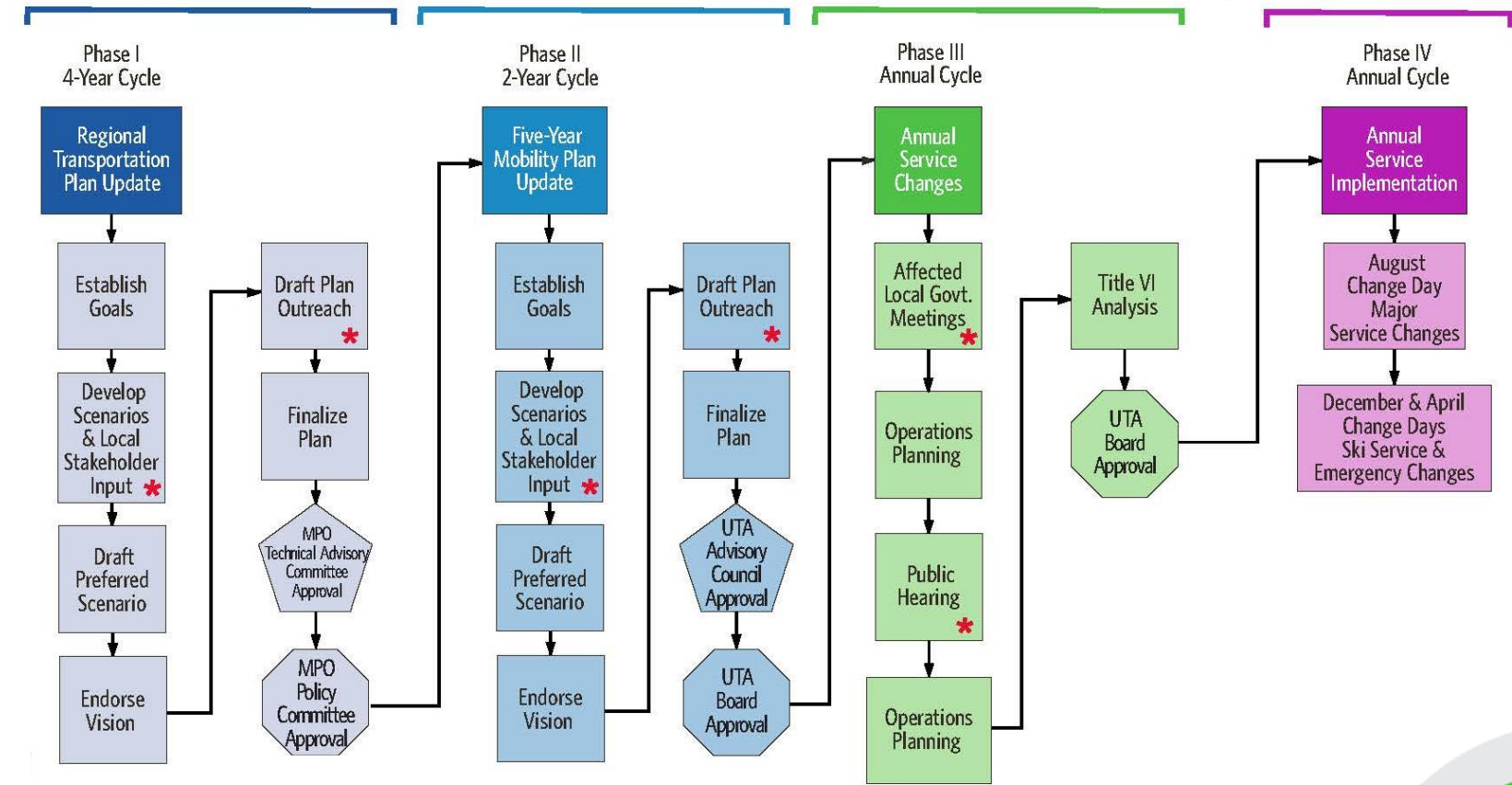
Strategic Planning

Service Planning

Operations Planning

Implementation

Strategic Planning Service Planning Operations Planning Implementation



* Community Engagement Opportunity



Guiding Framework



System-Wide Planning



Expanded Hours



Service Choices



Core Route Network



New Technologies



All-Day Service



New Projects



Five Year Plan



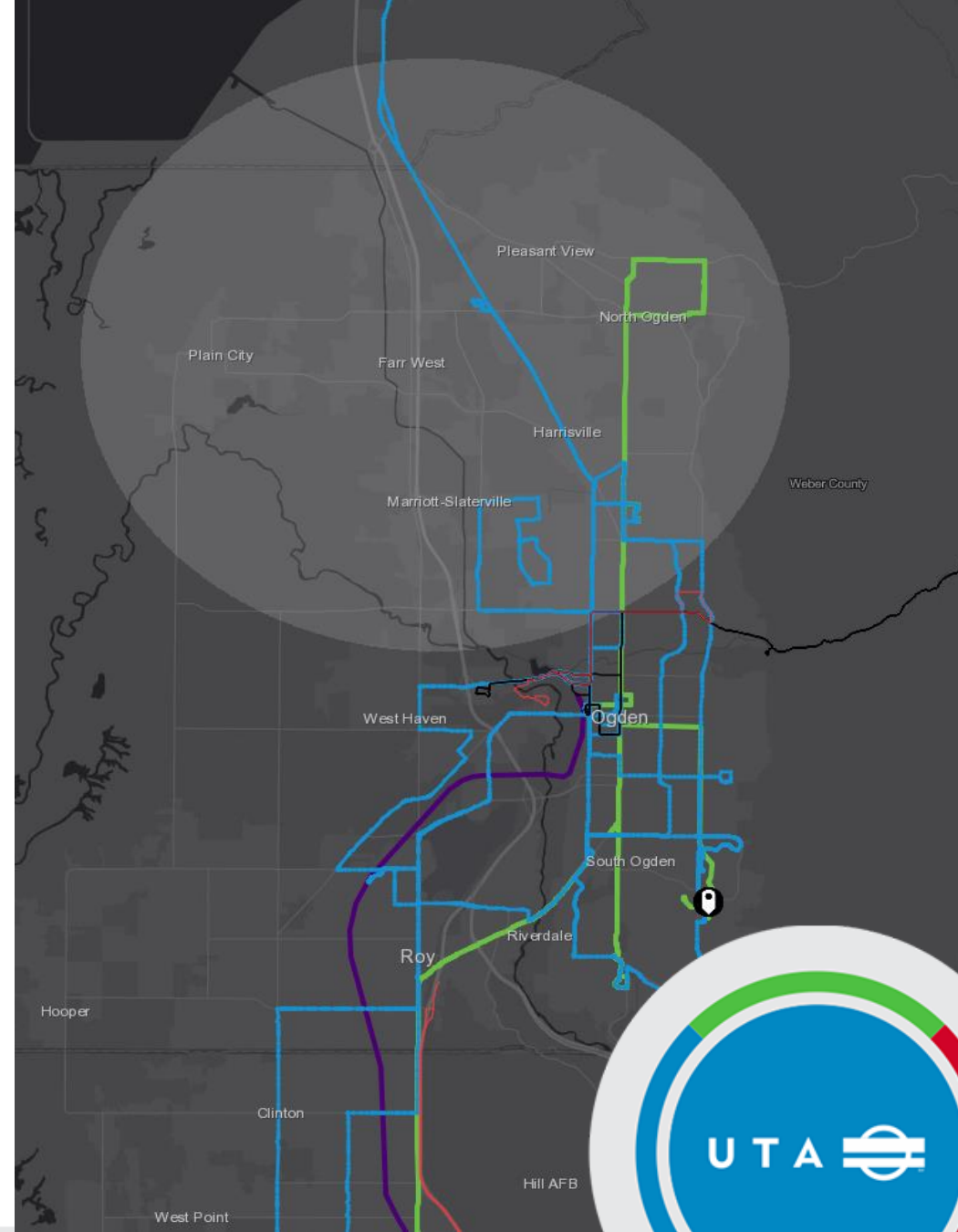
Our region is growing rapidly. Where and how we grow has impacts on the transportation network. This plan works to address these impacts through improvements to the transit system.

- The UTA Five-Year Service Plan presents a series of service change concepts.
- The lines on the map should be viewed as corridors to be served rather than as finalized route alignments.
- All service change concepts presented in this plan are subject to additional analysis, and public input will be considered before any change is implemented.



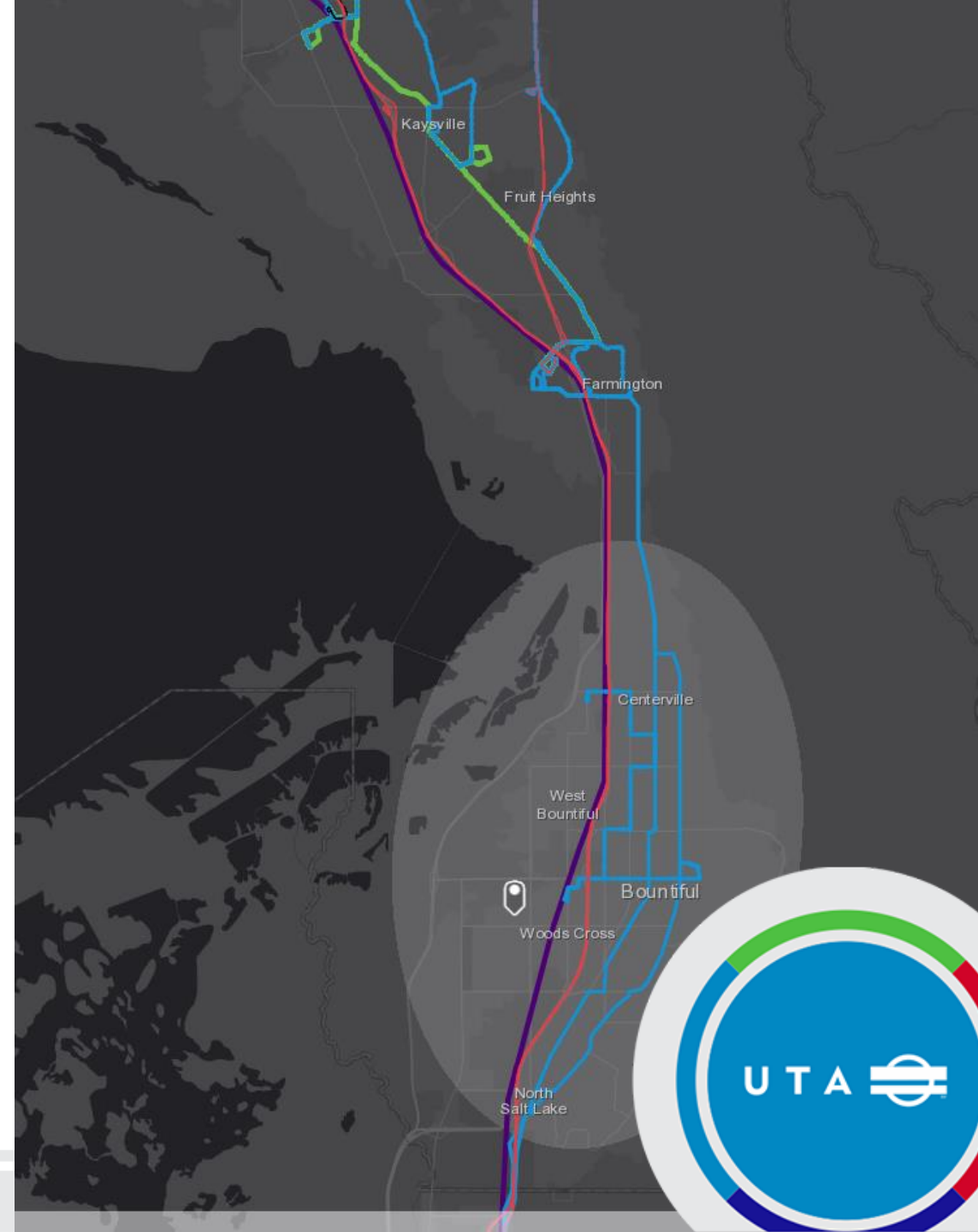
Box Elder, Weber, & Davis Counties

- Implement the **Ogden/WSU Bus Rapid Transit (BRT) Line** between Ogden FrontRunner Station and Weber State University
- Construct a **new transit hub** at the Dee Events Center
- Add **15-minute service on State Street** and Main Street between Farmington and Ogden
- Add bus service between **Ogden and Pleasant View FrontRunner stations**
- Improve **local bus connections** in Ogden, South Ogden, and Washington Terrace
- Streamline connections to **Roy FrontRunner Station** to

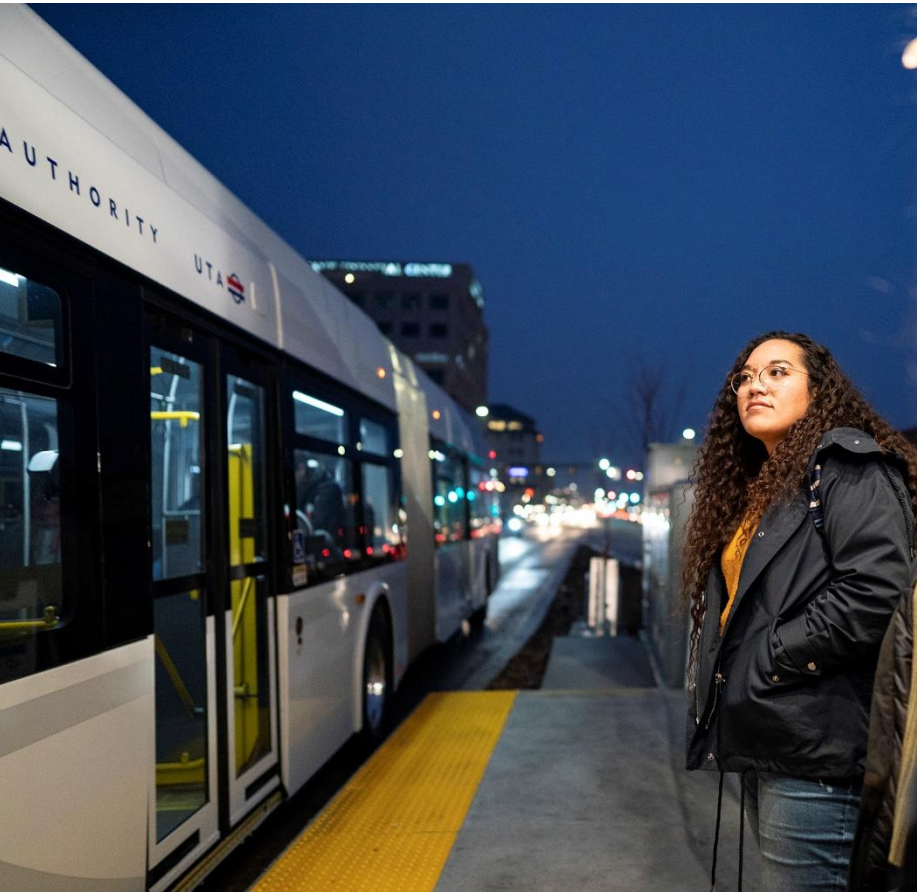


Box Elder, Weber, & Davis Counties

- Improve connections from **FrontRunner to the University of Utah and Research Park**
- Consider **innovative transit solutions** in north Weber and south Davis Counties which provide better all-day coverage and replace routes with few riders
- Adjust local routes to **prepare for future South Davis service**
- Improve **all-day service** on many routes



Salt Lake & Tooele Counties



- Improve service on the **west side of Salt Lake County** with new connections to the airport and inland port via 3600 west, 5600 west, and 3100 south
- Improve **frequency and hours of service** on many routes
- Implement a network of high-frequency **Core Routes**
- Adjust local bus routes to **prepare for future Midvalley Connector, 5600 West, and South Davis BRT** service
- Improve connections between **Tooele County** and Salt Lake County
- Improve connections to **Rose Park and Glendale** as part of the Salt Lake City Transit Master Plan



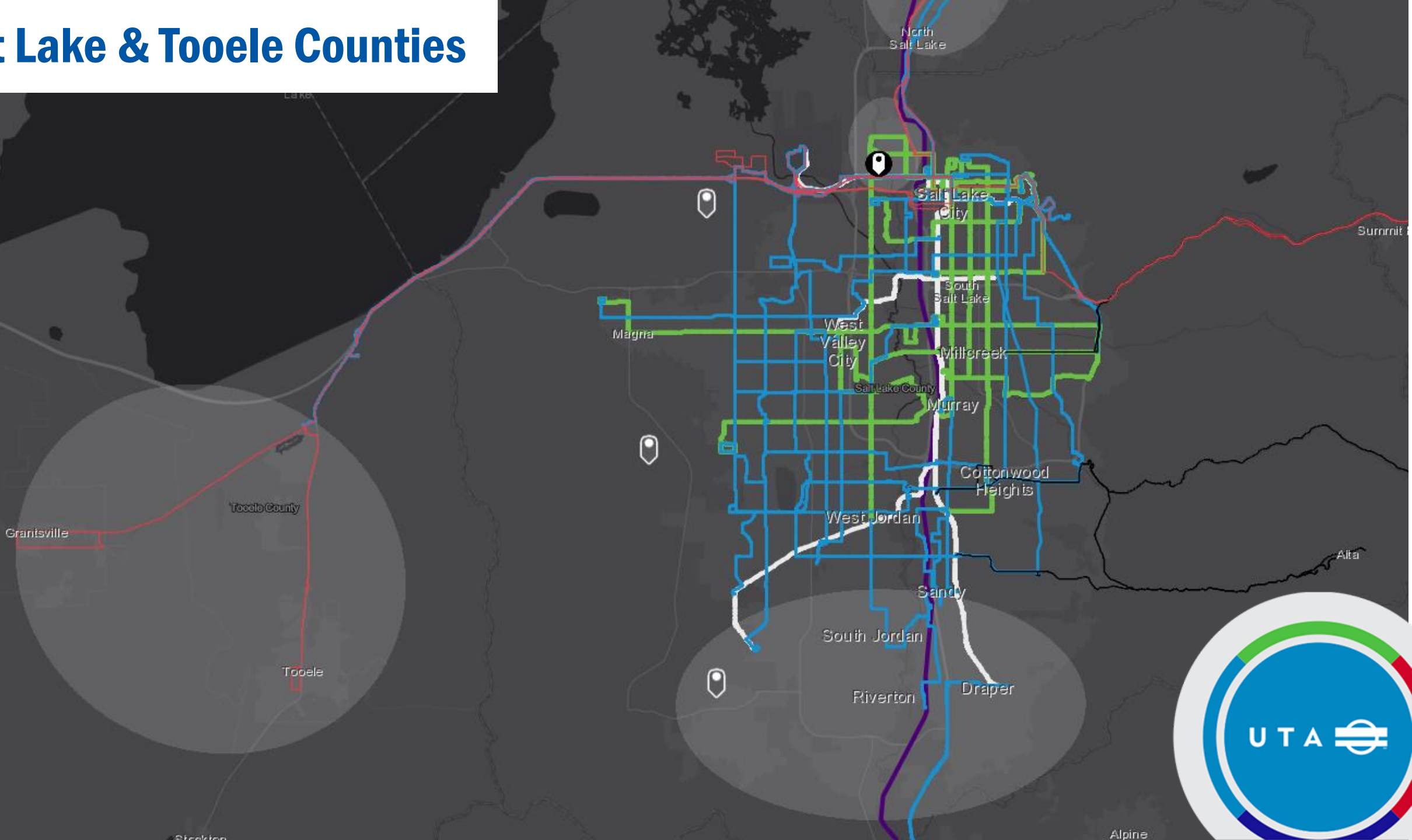
Salt Lake & Tooele Counties



- Improve connections from **FrontRunner to the University of Utah and Research Park**
- Consider continued innovative mobility solutions like **Microtransit** in Herriman, Riverton, South Jordan, Bluffdale, and Draper in south Salt Lake County
- Consider **innovative transit solutions** to increase coverage in Tooele Valley
- Construct a new **transit hub** on the west side of SLC
- Improve **all-day service** on many routes

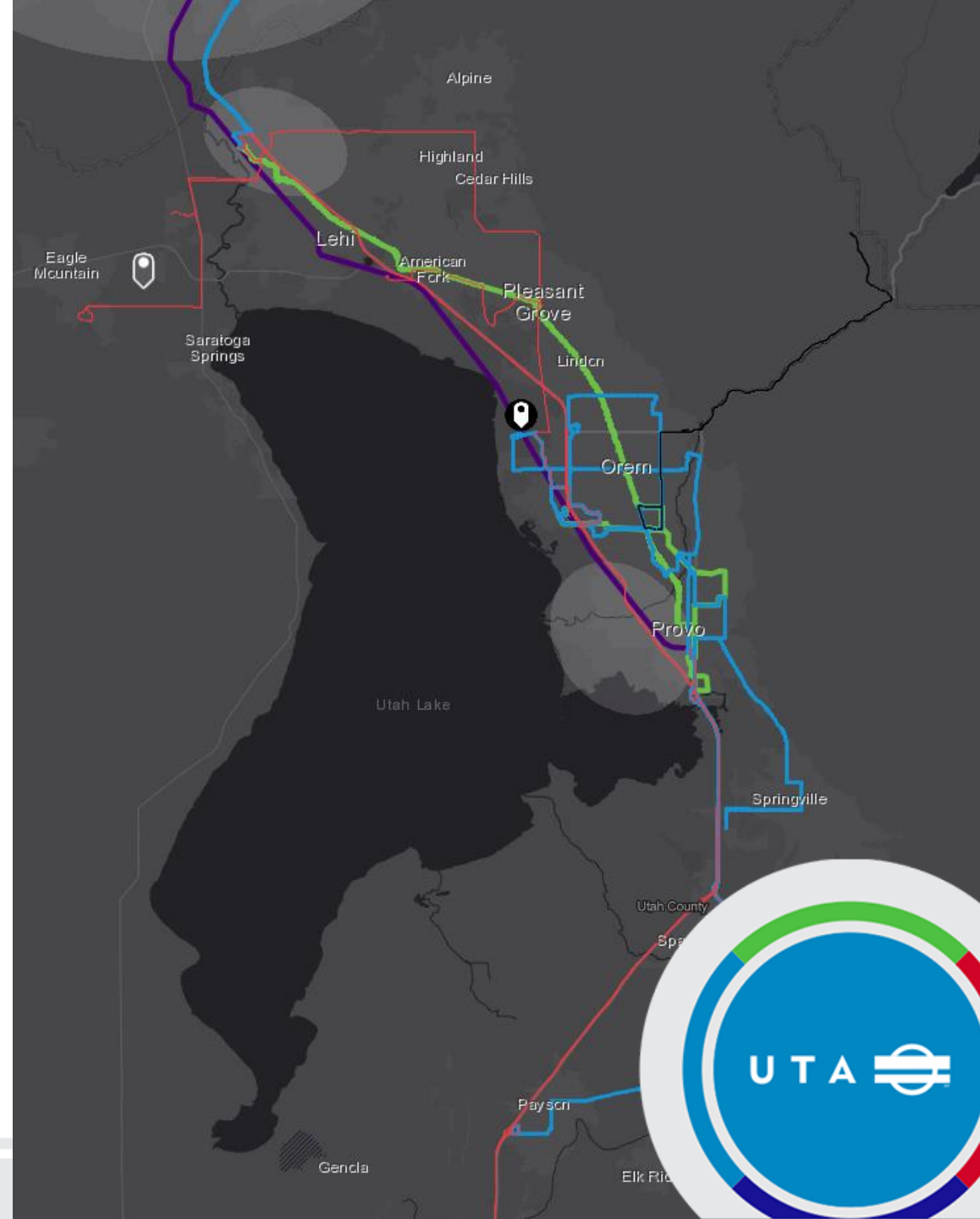


Salt Lake & Tooele Counties



Utah County

- Open **Vineyard FrontRunner Station**
- Adjust **local bus service** to serve Vineyard FrontRunner Station
- Improve **all-day service and overall hours of service** on many routes
- Consider **innovative mobility solutions** in west Provo and Thanksgiving Point to add better coverage and replace routes with few riders



Further Analysis



Planning Department's new organization along with Community Engagement sets the foundation for a robust dialogue with the community to ensure that we are putting the right service in the right place.

Specific areas of focus for community engagement and additional analysis include:

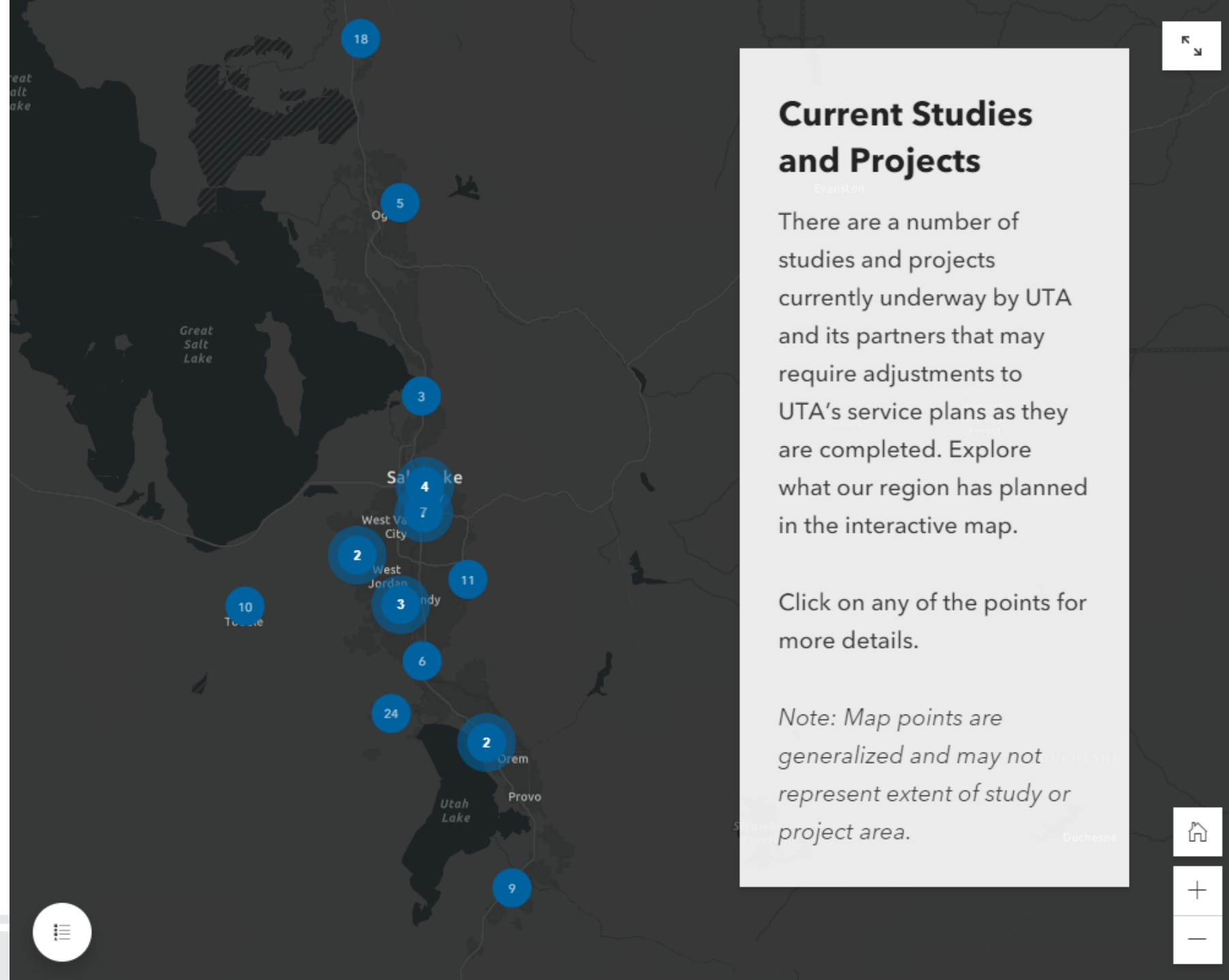
- All innovative mobility zones
- South Davis County,
- Southwest Salt Lake County
- West Bench of Salt Lake County
- Research Park
- Cottonwood Canyons
- Point of the Mountain
- Eagle Mountain/Saratoga Springs
- Central Corridor
- South Utah County

This plan will be updated to reflect the outcomes of these studies.



Vision

- Expanded Rail Service
- Expanded Bus Service
- A Cleaner Fleet
- Many studies and projects currently underway



Stakeholder Outreach

WFRC Committees

- Regional Growth Committee, 1/21/21
- RGC Ogden/Layton TAC, 2/17/21
- RGC SL/WVC TAC, 2/17/21
- Transportation Committee, 2/18/21
- TransCom Ogden/Layton TAC, 1/27/21
- TransCom SL/WVC TAC, 1/27/21
- Active Transportation Committee, 2/10/21

MAG Committees

- Regional Planning Committee, 2/4/21
- Technical Advisory Committee, 1/25/21

Tooele Rural Planning Organization, 3/8/21

COGs and County Commissions

- Salt Lake County COG, 1/21/21
- Weber Area COG, 2/1/21
- Davis COG, TBD
- Tooele COG, 1/21/21
- Utah County COG, 2/4/21
- Box Elder County Commission,
- Utah County Commission, TBD

Individual City Councils

- As part of Trustees' ongoing outreach visits

General Public Outreach

- 1,403 visits on website
- Media coverage in Salt Lake Tribune, Deseret News and Standard Examiner



Stakeholder Outreach

Comments Received:

- Invitation to review Roy City General Plan
- Question about the status of a Park and Ride lot in Brigham City
- Placeholder for comments from SLC Council

Revisions to Plan based on Stakeholder Outreach

- Added Research Park as a "Future Study Area"
- Added Cottonwood Canyons as a "Future Study Area"



Recommended Action (by roll call)

Motion to approve R2021-02-07

Resolution Approving the 2021-2025 Service Plan



Contracts, Disbursement, and Grants



Contract: On-Call Systems Maintenance (Rocky Mountain Systems Services)

Recommended Action (by acclamation)

Motion to approve contract as presented in meeting materials



Pre-Procurements

- i. SD100/SD160 HVAC System and Auxiliary Power Supply Overhaul
- ii. Vehicle Program Management Consulting Services
- iii. 650 South Main Street TRAX Platform Construction
- iv. Certificate of Insurance Tracking Services



Discussion Items



UTA Policy UTA.06.01 Approval: Transit Asset Management and State of Good Repair



Intent of Presentation

- Highlight goals of TAM Policy
- Establish Framework for better line of sight of transit system assets over the long-term.
 - Establish Asset Management Committee
 - Establish Roles and Responsibilities for Committee Members
 - Establish Project Prioritization Guidelines
 - Establish mechanism to provide agency-wide plan alignment between Business Goals and Objectives, Future Service Plans, Capital Maintenance and Replacement/Acquisition Plans, and Transit Financial Plan.



Asset Management Committee

Agency Goals and Objectives

Planning/Service Groups <ul style="list-style-type: none">• Planning Group• Service Planning• Project Development Groups• Safety• IT Group	Capital Projects <ul style="list-style-type: none">• Capital Project Managers as necessary• Capital Budget Planning	Maintenance Groups <ul style="list-style-type: none">• Vehicle and Overhaul groups• Facilities• Rail Infrastructure• IT Group• Engineering Groups• SGR Group	Finance Group <ul style="list-style-type: none">• Comptroller	Senior Management <ul style="list-style-type: none">• RGMs and Directors	Executive Team <ul style="list-style-type: none">• Provides representative on a rotating schedule• Acts as liaison between committee and ET to convey relevant information for consideration
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Goals for committee:

- Intent is to limit silos of information
- Keep the focus at a high-level and on the long-term
- Provides for the project voting phases related to the SGR Projects



Asset Management Committee Cont'd

- Additional Goals for Committee
 - Standardize Asset Recordkeeping/Physical Inventory efforts agency-wide
 - Fully vet anticipated expansion projects and accompanying personnel and funding needs

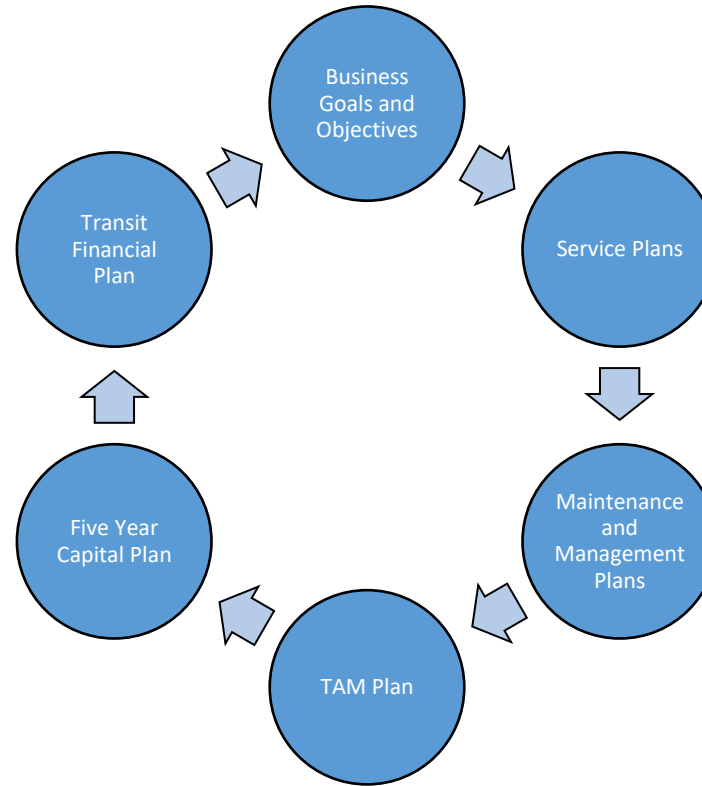


Project Prioritization Guidelines

- Guidelines are intended to support Business Goals and Objectives
- Intended to quantify and qualify projects based on the support of the business objectives
- Three levels of review
 - Initial
 - Final
 - Executive Review



Plan Alignment



Goal is to remove the barriers between lifecycle phases regarding realization of efforts. Goal is follow through on efforts to see feasibility of implementation.

Want to provide more focus on the operation and lifecycle phases of implementation and their effect on the agency as a whole



Questions



Recommended Action (by acclamation)

Motion to approve UTA Policy UTA.06.01

Transit Asset Management and State of Good Repair



Annual Transit-Oriented Development (TOD) Report and Real Estate Inventory



- BTP 5.1: “The Authority will report the findings of the TOD System Analysis to the Board of Trustees at least once a year and on an as-needed basis.”
- BTP 5.2: “The Executive Director will present an annual report to the Board of Trustees that includes an inventory of the Authority’s real property and a list of property acquisitions and dispositions occurring since the previous year’s report.”



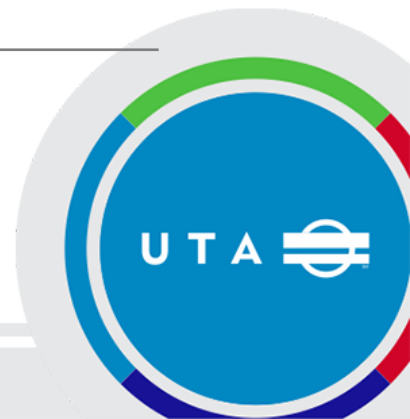
Board Selected TOD Sites

<p>Under Construction</p>	<ul style="list-style-type: none"> • Sandy Civic Center • Jordan Valley Station • South Jordan FrontRunner Station • 3900 S Meadowbrook Station
<p>Planning</p>	<ul style="list-style-type: none"> • Clearfield Station • Salt Lake Central • Ogden Central • Provo Central



TOD Report

Completed or Under Construction	12 development phases
Residential	1,275 dwelling units
Office	570,000 square feet
Retail/Commercial	50,000 square feet
Hotel	192 rooms



TOD Report (continued)

Private Investment	\$412 million
UTA Capital	\$21.3 million
UTA Return	\$25 million

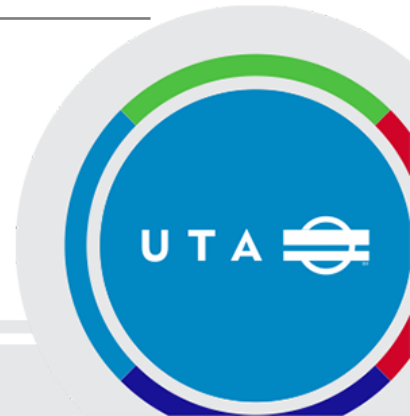


TOD System Analysis Results

Rank	Overall	Growth Opportunity	Affordable Housing
1	West Jordan City Center	West Jordan City Center	Murray Central
2	Farmington	American Fork Station	Midvale Fort Union Station
3	Murray Central	Roy Station	1300 S Ballpark Station
4	American Fork Station	Historic Sandy Station	West Jordan City Center
5	Orem Central Station	Lehi Station	Fashion Place West
6	Roy Station	Draper Town Center Station	Farmington Station
7	Midvale Fort Union Station	Fashion Place West Station	Draper Town Center
8	Midvale Center Station	5651 W Old Bingham Highway Station	Midvale Center Station
9	1300 S Ballpark Station	Pleasant View Station	Lehi Station
10	Draper Town Center	2700 W Sugar Factory Road	Kimball's Lane Station

Real Estate Inventory

Property Inventory	818 properties
Land Area	2,311 acres
Book Value	\$430.4 million
Acquisitions	25.11 acres
Dispositions	2.24 acres



Other Business

- a. Next meeting: March 10, 2021 at 9:00 a.m.



Adjourn

in memory of David Umphenour

