



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, December 3, 2025

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) - 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Nichol Bourdeaux
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of November 12, 2025, Board Meeting Minutes
6. **Reports**
 - a. Executive Director Report Kim Shanklin
 - UTA Recognition - Public Relations Society of America Golden Spike Awards
 - Executive Director Team Award - Planned Service Disruptions Team
 - b. Strategic Plan Minute: Customer Experience - Planned Service Disruptions Kim Shanklin
 - c. Discretionary Grants Report Tracy Young
7. **Resolutions**
 - a. R2025-12-01 - Resolution Modifying the Authority's Organizational Structure Ann Green-Barton
 - b. R2025-12-02 - Resolution Adopting the Authority's Five-Year Capital Plan for the Years 2026-2030 Jared Scarbrough
Daniel Hofer

8. Contracts, Disbursements and Grants

- a. Contract: Maintenance Uniforms and Facilities Essentials (ALSCO, Inc.) Kayleigh Hammerschmid
- b. Change Order: Battery Electric Buses and Associated Chargers Change Order 9 - Midvalley Express - Meadowbrook Depot Chargers Equipment (Gillig, Inc.) Jared Scarbrough
Hal Johnson

9. Discussion Items

- a. Proposed UTA 2026 Final Budget Viola Miller
- b. UTA Community Advisory Committee Update Megan Waters
- c. Zero-Emission Bus Transition Plan Update Andres Colman
Kyle Stockley

10. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, December 17, 2025 at 9:00 a.m.

11. Closed Session

Chair Carlton Christensen

- a. Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):
 - Collective Bargaining

12. Open Session

Chair Carlton Christensen

13. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
 - o Comments are limited to 3 minutes per commenter.
 - o One person's time may not be combined with another person's time.
 - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
 - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
 - o To join by Zoom:
 - Use this link: https://bit.ly/UTA_BOT_12-03-25 and follow the instructions to register for the meeting.
 - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Board of Trustees meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, December 2nd will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.